



The Southeast Regional Key at PHMC invites you to
Program Administrators Mini Conference

Tuesday, February 28, 2012, 8:30 am-5:00 pm
Public Health Management Corporation
260 South Broad Street, Philadelphia, PA 19102

\$10 conference fee (includes lunch)
 Earn a total of 7 PQAS hours in one day!
 Payment must be received with registration.

Schedule

8:30 Registration
 9:00 Session 1 (3 hours)
 12:00 Lunch
 12:45 Session 2 (2 hours)
 2:45 Afternoon Break
 3:00 Session 3 (2 hours)

Location

Public Health Management Corporation
 260 South Broad Street, Philadelphia, PA 19102

\$7 all day parking at corner of Broad and Pine streets if you park before 9am.

[Click here for directions](#)

Complete the registration form below and return it with a check or money order to:

Program Administrators Mini Conference
 SERK@PHMC
 260 S. Broad St., 18th Floor,
 Philadelphia, PA 19102

Remember to mail ALL registration forms if sending one check for multiple people. If you would like to pay by credit card, please send in this form and check here and don't forget to include your email address below.

 Name _____

Email address _____ Phone _____

Date of Birth (mm/dd/yyyy) _____/_____/_____ Last 5 digits SS#

Program Name _____ County _____

My program is a: SWS STAR 1 STAR 2 STAR 3 STAR 4/4A not in Keystone STARS

Please select your PD sessions below, rating from 1 to 4 in for each session; 1 means first choice, 4 means last choice. PD sessions will be assigned first come, first served so sign up early!

PD Session 1 9:00am to 12:00pm		PD Session 2 12:45pm to 2:45pm		PD Session 3 3pm to 5pm	
_____	Effective Leadership: Organization Culture and Climate	_____	Using Reflective Supervision to Build Your Team	_____	Tools for Understanding Career Advising
_____	Introduction to Strategic Planning	_____	Engaging Families	_____	Prevention Strategies for Addressing Challenging Behavior
_____	Evaluating Outcomes for Children in Your Center	_____	Marketing Your Child Care Program	_____	Hiring, Supporting, and Retaining Quality Teachers
_____	CQI and STARS: Putting the Pieces Together **	_____	Developing Policy To Support Inclusive Practices **	_____	Keystone STARS Grant Receipt Collection**

** These are small working group sessions—space is very limited. See session descriptions for more information.